

Proofreading Editing Practice Test Questions and Answers

1. Which sentence contains a comma splice error?

- A) The meeting was cancelled, so we went home early.
- B) It was raining heavily, we decided to stay inside.
- C) Although it was late, we continued working on the project.
- D) The presentation was excellent; everyone was impressed.

2. What is the correct way to punctuate this sentence: "The companies profits increased significantly last quarter"

- A) The companies profits increased significantly last quarter.
- B) The company's profits increased significantly last quarter.
- C) The companies' profits increased significantly last quarter.
- D) The companies profit's increased significantly last quarter.

3. Which word is misspelled in this sentence: "The recieve was processed sucessfully"

- A) recieve
- B) processed
- C) sucessfully
- D) Both A and C

4. What type of error is present in this sentence: "Neither the manager nor the employees was satisfied with the new policy"

- A) Subject-verb disagreement
- B) Parallel structure error
- C) Dangling modifier
- D) Pronoun-antecedent disagreement

Answers: 1-B 2-B 3-D 4-A

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