Google Sheets Practice Test Questions and Answers

1. Which function would you use to find the sum of values in cells A1 through A10?

A) =TOTAL(A1:A10)

B) =SUM(A1:A10)

C) =ADD(A1:A10)

D) =CALCULATE(A1:A10)

2. What keyboard shortcut creates a new sheet in Google Sheets?

A) Ctrl + N

B) Shift + F11

C) Ctrl + Shift + S

D) Alt + Tab

3. Which function returns the current date and time in Google Sheets?

A) =TODAY()

B) =NOW()

C) =CURRENT()

D) =DATETIME()

4. How do you freeze the first row in Google Sheets?

A) View > Freeze > 1 row

B) Format > Freeze > First row

C) Edit > Lock > Top row

D) Tools > Freeze > Row 1

Answers: 1-B 2-B 3-B 4-A

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